Roofing invoice

Editable payment and project record

Business

Ridge Roofing
310 Example Drive, Portland, OR 97205
accounts@ridgeroofing.example

Customer

Morgan Lee
48 Sample Road, Portland, OR 97205

Document number

INV-R306

Date

2026-11-06

Valid until / due date

2026-11-21

Project / service address

48 Sample Road, Portland, OR 97205

Estimate / invoice reference

EST-R300 / Approved change CO-01

Job details

Work period: 2026-11-02 to 2026-11-06
Billing stage: Completed roof replacement
Approved extra: CO-01, roof decking replacement

Work / payment description	Qty	USD rate	USD amount
Old roof tear-off	1	900.00	900.00
Underlayment and shingles	1	2600.00	2600.00
Installation labor	1	2200.00	2200.00
Flashing and ventilation	1	450.00	450.00
Disposal	1	250.00	250.00
Approved decking replacement CO-01	1	600.00	600.00

Subtotal

7000.00

Tax amount

0.00

Total

7000.00

Advance received

2000.00

Other payments

1500.00

Balance

3500.00

Scope / payment notes

Accepted estimate EST-R300 and approved change CO-01. Advance received: USD 2,000. Stage payment received: USD 1,500. No retainage is applied in this example.

Amounts are entered manually. Replace sample details and check the totals.