Mira Chen Studio

Brand Designer and Creative Consultant

INVOICE

MC-2026-018

DEPOSIT RECEIVED

hello@mirachenstudio.example | +1 (415) 555-0162

88 King Street, San Francisco, CA 94107 | Tax ID 98-7654321 | mirachenstudio.example

ISSUE DATE	DUE DATE	PROJECT REFERENCE	PO / CONTRACT
2026-08-02	2026-08-16	WFC-BRAND-26	Contract signed 2026-06-20

BILL TO

Willow & Finch Coffee Co.

Attn: Avery Brooks | finance@willowfinch.example

240 Valencia Street, San Francisco, CA 94103

PROJECT / SERVICE

Summer Brand Refresh

Remote engagement

July 1-31, 2026

CODE	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
DES-01	Brand identity direction Approved concept, logo refinements and color system	1	project	$2,400.00	$2,400.00
CON-08	Creative consultation Stakeholder reviews and implementation guidance	8	hours	$145.00	$1,160.00
EXP-02	Licensed typeface reimbursement Client-approved project expense	1	license	$180.00	$180.00

NOTES

Thank you for the collaboration. Final production files will be released after the balance is received.

PAYMENT TERMS

Balance due within 14 days by ACH transfer. Please use the invoice number as the payment reference. Usage rights follow the signed services agreement.

SUBTOTAL	$3,740.00
DISCOUNT	$0.00
TAX (0%)	$0.00
TOTAL	$3,740.00
PAID	$1,200.00
BALANCE DUE	**$2,540.00**

PAYMENT DETAILS

ACH transfer - details supplied securely

Editable template by Pocket Invoice